



**NATCHITOCHEs MEATPIE FESTIVAL
&
ANNUAL RIVER RUN
Riverbank – downtown historic
NATCHITOCHEs, LA
SEPTEMBER 13 & 14, 2024
VENDOR APPLICATION**



**GREAT ENTERTAINMENT
Friday & Saturday**

VENDOR NAME: _____
 ADDRESS: _____
 CITY: _____ STATE: _____ ZIP: _____
 CONTACT PERSON: _____ PHONE: _____
 EMAIL: _____
 ITEMS TO BE SOLD: _____

**FEE SCHEDULE (Fees to be paid on acceptance to
Natchitoches Meat Pie Festival)**

SELECT ONE: FOOD/AMUSEMENT VENDOR	\$500.00	_____
(** State certificate of Insurance Required) - 'Grease Vat' for disposal must be removed from premises		
(A minimum price for meat pies at event will be \$4.00)		
AMUSEMENTS & RIDES VENDOR	TBD	_____
<i>(Food & Amusement Vendor Fee Includes Space & Electricity)</i>		
(** State certificate of Insurance Required)		
SELECT ONE: ARTS & CRAFTS, ETC.	Insurance NOT required	\$ 75.00
	<i>(Non-Food Vendor Fee Includes Space Only)</i>	_____
ARTS & CRAFTS, ETC.	Insurance NOT required	\$100.00
	<i>(Limited # with one electrical outlet)</i>	_____

ELECTRICAL: ____ 110 VOLTS ____ 220 VOLTS ____ AMPERAGE: ____ # OF RECEPTABLES: _____

Electrical Outlet Requirement: Describe in detail all equipment to be used. Only pre-approved equipment will be allowed in food booths. Equipment requiring additional power may not be added to booth once festival has begun.

FOOD VENDORS TRAILER INFORMATION: Maximum Size of trailer is 20'Lx10'W Per Rental Space. There is a 'grease vat' for disposal. Must remove from premises.

- Length of trailer including tongue? _____
- Side of trailer serving window is located on? Circle one: RIGHT OR LEFT
- Size of Tent, Canopy, Etc.? _____
- Arts & Crafts Vendors: _____

10'x10' Space with approximately 5' walking path around Space Per Rental.

Please mail signed application and vendor regulations to:

Natchitoches Meat Pie Festival
C/O Jimmy Harper
172 East Ridge Drive
Natchitoches, LA 71457

Vendor Signature (REQUIRED)

Date

Chairman

Date

NOTE: THIS IS AN APPLICATION FOR VENDING AND NOT A GUARANTEE OF ACCEPTANCE. VENDORS WILL BE NOTIFIED INDIVIDUALLY OF ACCEPTANCE OR REJECTION.

For more information: Contact **Jimmy Harper** at (318) 652-0578 or harpereasyrider@aol.com

VENDOR REGULATIONS

VENDORS MUST FURNISH TENTS, TABLES, CHAIRS, SIGNAGE, EXTENSION CORDS, ETC. NO ELECTRICAL HOOK-UPS ARE PROVIDED IN NON-FOOD AREA.

VENDOR INFO: All vendors must be registered with the Natchitoches Meat Pie Festival in order to qualify, to sell or demonstrate their products or services. You must provide completed signed application, signed regulations, applicable fees, and certificate of insurance to register. **(Insurance for food/amusements only)**

ALL FOOD VENDORS: All vendors **MUST** be set up beginning at 8:00am to 12:00pm (Noon) Friday, September 13, 2024. You will **NOT** be able to drive down the riverbank area after 12:00pm (Noon). ALL cars **MUST** be off of the riverbank area at 12:00pm (Noon) to make room for non-food vendors.

FOOD VENDOR INFO: Absolutely no dumping of any liquids other than clear water will be tolerated. **All other liquids such as grease, oil or drink syrup must be carried off the riverbank by vendor.** All cooking operations must have a 10 lb. all-purpose, dry chemical fire extinguisher and a current inspection tag by a State of Louisiana certified agent (Louisiana Licensed Fire Extinguisher Company) readily available. Fire Department Personnel and Gas Commission Inspector will inspect each vendor on Friday. If your fire extinguisher does not have a current LA inspection tag your booth will not pass inspection and you will not be allowed to conduct business; therefore forfeiting all monies paid to the festival. The Natchitoches Meat Pie Festival will not be held responsible for notification or acceptance of these codes.

PROPANE GAS: All connections and fuel lines will be checked for safety.

NON-FOOD VENDOR INFO: Items to be sold at these booths can be jewelry, novelty items, t-shirts, wood products, arts & crafts, purses, jellies, candies, packaged foods, etc. No cooking can take place at these booths. If you are not sure if your item qualifies as this type of vendor, please call to make sure. Items do not have to be handmade. Non-food vendors should be prepared to be set up **NO SOONER THAN 12:00 - 4pm** on Friday, September 13, 2024. ALL cars **MUST** be off of the riverbank area by 4:00pm. No cars allowed on the riverbank after this time. **NO EXCEPTIONS.** To make other arrangements please contact Jimmy Harper.

ELECTRICAL HOOK-UPS: All electrical connections must meet the specifications and metering requirements set forth by the City of Natchitoches. As per City ordinance, portable generators may not be used for electricity. Household duty extension cords and other unapproved methods of electrical connection are not allowed. Each booth requiring electricity must be connected and metered individually by the City. The Natchitoches Meat Pie Festival committee will arrange for all electrical connections. Please provide a detailed description on the application of your electrical needs. The City will be at the festival location on Friday to make sure all vendors are set up for operation.

PAYMENT: All booth spaces are due and payable, upon being notified of acceptance. Absolutely NO REFUND will be made after vendor agreement is executed.

INSURANCE: All food vendors, amusements/rides are required to provide proof of insurance for **\$1,000,000 liability coverage** and list Natchitoches Meat Pe Festival as additionally insured. It is not necessary to submit proof of insurance until after notification of acceptance. Upon acceptance, certificate of Insurance may be mailed with applicable fee.

Natchitoches Meat Pie Festival is not liable for any injuries, weather conditions, acts of God, loss of income, loss or damage of supplies or equipment, nor does it guarantee a profit of any type.

_____	_____	_____	_____
Vendor Signature (Required)	Date	Chairman	Date

MAKE ALL CHECKS PAYABLE TO NATCHITOCHEs MEAT PIE FESTIVAL
c/o Jimmy Harper
172 East Ridge Drive
Natchitoches, LA 71457